

Mission: To restore health and well-being in the Native community by recovering knowledge of and access to healthy Indigenous foods, medicines and lifeways.

Title: Indigenous Food Network Coordinator Status: Full-Time

Reports to: Program Director Salary: \$50,000-\$54,000, DOQ

Dream of Wild Health (DWH) is a Native-led nonprofit dedicated to restoring health and well-being in the Native community by recovering knowledge of and access to healthy Indigenous foods, medicines, and lifeways. Now in its 27th year, DWH operates a 30-acre farm in Hugo, MN, with an administrative office in Minneapolis. The Indigenous Food Network (IFN) is a DWH program focused on rebuilding intertribal food sovereignty through collaboration. IFN currently includes about 25 Twin Cities-based partners.

The Indigenous Food Network Coordinator leads the day-to-day implementation of the IFN program. This role serves as the primary liaison to IFN partners, oversees program activities, supports evaluation and grant reporting, and helps strengthen food sovereignty efforts across the Native community.

Key Responsibilities:

• Program Coordination

- Lead, manage and organize all IFN program activities
- Serve as the main point of contact for IFN partners and develop new relationships
- Organize and facilitate meetings, events, and communications
- Ensure timely execution of goals, deliverables, and reporting for IFN-related grants

Evaluation & Reporting

- Support implementation of DWH's evaluation plan and logic model
- Coordinate and administer surveys
- Prepare program summaries for internal use and grant reports

• Communications & Administration

- Maintain accurate records and partner contact information
- Support outreach via website, social media updates, and DWH newsletter
- Track program expenses in alignment with budgets
- Assist with grant proposals and reporting tasks
- Support other program activities as needed

• Organizational Engagement

- Actively participate in DWH team meetings and trainings
- Represent DWH's values and mission in partner and community interactions
- o Facilitate positive, healthy relationships with DWH staff, IFN partners and all DWH relatives

Qualifications

- Two- or four-year degree or equivalent experience
- Experience in program coordination and evaluation
- Proven ability to organize grant reporting and work plans
- Strong organizational, communication and relationship-building skills; Ability to adapt; Be a team player
- Experience working in or with Native communities and cultural competence is required
- Knowledge of Indigenous food systems or food sovereignty is required; Native/Indigenous preference
- Desire to grow with organization through professional development and maintain growth-mindset

Criminal background check is required. Must be adaptable and responsive to community needs. Some travel required; must be available for occasional evenings/weekends. Ability to sit or stand for extended periods.

To Apply: Submit cover letter, resume and references to employment@dreamofwildhealth.org. Open until filled.